

Minnesota Hunter Jumper Association

Board Meeting Minutes

April 4, 2017 rev 4/25/17

Held at Leatherdale Equine Center

Name	Present	Name	Present	Name	Present	Name	Present
Tracy Grandstrand		Kirsten Priebe		Sue Novak	X	Betsy Gambach	X
Elizabeth Lampert	X	Mary Armstrong	X	Betsy Kieffer	X	Nicole Salazar	
Tammy Johnson		Nancy Giacchetti	X	Jane Martinson	X		
Suzanne Wepplo	X	Lindsay Vail	X	Angela Mahoney	X tele		
Norine Wilcox	X	Joann Gibbs-Rumble		Elizabeth LaFrenz			

Summary of Motions

Motion	Moved	Second	Approved	Not Approved	Comment
Meeting Minutes – February 27, 2017	Kieffer	Armstrong	X		Approved with correction, see Motion, below.
Motion to correct 2-27-17 minutes to include “Hunter/Equitation” to the MHJA YE Opportunity Awards.	Kieffer	Giacchetti	X		11 Approved
Treasurer’s Report	Kieffer	Gambach	X		
Motion TO APPROVE the 3’3” and 3’6” Amateur Owner Hunters may be split by age, 35 and under and 36 and over for MHJA Year End Awards; and 3’3” and 3’6” Junior Hunters may be split by size, small and large, for MHJA Year End Awards.	Armstrong	Wilcox	X		11 Approved
Motion TO APPROVE the Green hunter 3’ and 3’3” may be split by height of fences for YE Awards.	Giacchetti	Wilcox	X		11 Approved
Motion TO APPROVE that directionally, MHJA BOD is okay the MHHS budget, with the understanding that Lindsay Vail and Nancy Giacchetti will finalize history and review with Greg Novak, adjusting numbers to ensure all categories are included, as appropriate. Nancy Giacchetti will bring the budget back to next meeting for final approval.	Giacchetti	Novak	X		11 Approved
Adjourn	Wilcox	?	X		

Elizabeth Lampert called the meeting to order at 7:15 p.m..

1. **Meeting Minutes:** Elizabeth Lampert reminded us that nothing can go public until Minutes are approved. If something urgent is discussed, the minutes would be distributed right away with members asked for their vote of approval. The minutes from 2-27-17 were approved with the correction to add “Equitation” to MHJA YE Opportunity Awards.
2. **Treasurer’s Report:** Lindsay Vail reviewed activities, it was slow expense month. Leatherdale Conference Room is paid through June (\$40/mo.) The Harvest Horse Show website was hacked. Cost

of professional assistance to resolve issue and install software to avoid this occurring in the future: \$1,000. 2016 tax preparation will commence soon.

3. **Committee Budgets:** MHHS (see below,) otherwise, no discussion on other budgets.
4. **Show Standards Specifications and Approvals:**
 - Previously approved 2017 Specifications were distributed via email to show managers. Betsy Kieffer has not yet heard from anyone.
 - Betsy Kieffer recommended we amend the wording, and significant discussion was held regarding 2017 Specifications for 3'3" and 3'6" Amateur Owner Hunters and 3'3" and 3'6" Junior Hunters approved at the 2-27-17 BOD meeting. A motion made to add the phrase "may be split" to the Specs. To be written as follows: 3'3" and 3'6" Amateur Owner Hunters may be split by age, 35 and under and 36 and over, for MHJA Year End Awards; and 3'3" and 3'6" Junior Hunters may be split by size, small and large, for MHJA Year End Awards. A motion was made and approved for this revision.
 - Betsy Kieffer recommended we add the same wording to the Green Hunter 3' and 3'3"; to read: Green Hunter 3' and 3'3" may be split by height of fences for MHJA Year End Awards. A motion was made and approved.
5. **Zone VI:** Zone Specs for 2018 will be published around May 1, 2017. Betsy Kieffer recommended we all read them.
6. **MHHS Committee:** Therese Faulconbridge was able to teleconference in on this portion of the meeting. Nancy Giacchetti reviewed the overall MHHS budget. Lindsay Vail pointed out that the budget needs revision to ensure all appropriate expenses are included in the history, and 2017 reflects categories that may have been missed. Nancy Giacchetti and Lindsay Vail will work to complete this and will review the revised document with Greg and Therese prior to April 24. TOH will be overseeing the dinner event, with Kristen Corrigan, a professional event coordinator, leading the process. Kristen has been advised that caterers outside the MN State Fair list must be pre-approved; she also indicated the plan to purchase linens as a means to saving money in the future. Therese advised that the dinner "clicks" indicated 500 people were fed last year. There will be a cap on 500 dinners for 2017. The intention is to do a significant communication effort in advance of the show so attendees know the cap and ticket(s) they will receive. There is work to be done in this area.

In summary, a motion was made that directionally, MHJA BOD is okay the MHHS budget. Lindsay Vail and Nancy Giacchetti will finalize history and confirm nothing was missed or needs revision for 2017. Nancy Giacchetti will review the updated history and budget categories with Greg and Therese, adjusting numbers to ensure all categories are included, as appropriate. Nancy Giacchetti will bring the budget back to next meeting for final approval.

7. **Website:** Based on input regarding the Harvest Show hack, Nancy Giacchetti will follow-up to confirm the MHJA site is safe, or action needs to be taken.
8. **Membership:** There are currently 201 members. Since last month: 22 renewed and 5 new members. Betsy Kieffer will provide Nancy Giacchetti the revised roster for posting on the website.
9. **MHJA Horse Show:** Norine Wilcox provided an update on the status of preparations. They are in good shape. The MHJA Show Committee is solid, but still underway obtaining sponsors. They have received \$670, and collected an additional \$1,220 in pledges for a total of \$1,890. (Last year was \$3,190.) A request for helping Mary Armstrong with Raffle items was made. Elizabeth Lampert will contact Nancy Giacchetti with information and a link to be used in requesting volunteers. This will be posted on Face Book and the MHJA website. At the conclusion of the BOD meeting, Elizabeth Lampert indicated with the loss of fall shows (Otter Creek and Maffitt Lake) it is becoming more important if we won't be showing our horse at the MHJA Show, we consider making every effort to volunteer or donate money to the MHJA Show.

10. **Year End Awards:** Jane Martinson is waiting to hear back about the chairs (vendor,) and the coolers (Patti Nelson.)
11. **Annual Meeting:** Mary Armstrong suggested getting a speaker for this meeting as a way to offer increased value to members while increasing participation at this meeting. Suggestions included: Zone 6 Representative; USHJA Representative i.e. new drug changes. Elizabeth Lampert will contact Mary Babick to discuss possible participation from USHJA.
12. **PR AND MARKETING** – Discussed people who advertise in newsletter who are not MHJA members need to receive Newsletter. Betsy Kieffer will follow-up on this.
13. **Newsletter:** Upcoming deadline is May 26th. This issue features 2017 graduates, the World Cup and MHJA Spring Show. Nancy Giacchetti will post graduate reminder (with recommended content guidelines from Heather) on Face Book and the MHJA Website. Joan Schultz is authoring an article and pictures on the World Cup. Betsy Kieffer advised that the cost of paper will rise by 2 cents. Discussion was held regarding better use of pages and print size to help contain costs. Additionally, if color photos are contained within the newsletter, the entire document must be run on a more expensive color copier. We can either go back to B&W, except for covers, or raise rates on color ads to cover this additional cost. No decision was made. Of note, Richelle resigned (she was going to handle newsletter / fall show program.)
14. **Miscellaneous Committee Reports:** No reports on Banquet, Silent Auction, Year End Points, Medal Finals, and Nominating.

OLD BUSINESS

15. **Washington County Fair Grounds:** In Tracy Grandstrand's absence, Mary Armstrong communicated that the ball appears to be in our court for selecting dates and the footing. Tracy may be concerned that we might have Dan jump through hoops and then MHJA BOD does not commit to the donation. The BOD thinks we need to know more.
16. **Junior Members:** Discussed at 2-27-17 Meeting with no follow-up at this meeting. Elizabeth Lampert recommended that something be done to get the Juniors together. She asked Betsy Gambach and Elizabeth LaFrenz if they could work on something. They agreed.
17. **MN State Fair:** Elizabeth Lampert shared changes to the MN State Fair Horse Show. Check-in on Monday; Show begins Tuesday and Wednesday afternoon in the Ag Star Arena and Coliseum; Thursday all classes will be held in the Coliseum including the MHJA Hunter Classics at 2'3", 2'6" and 2'9" and new to the schedule, the Opportunity Classic at 1'9" and 2'. No showing on Friday, therefore, horses are free to leave when finished. Pam Keeler is managing the Fair this year and they will have a full set of new hunter, jumper, and Ag Star jumps. Further discussion needs to be held on the jumps arrangement. MHJA may be able to save money by elimination of jump shipping costs.

The next board meeting will be at 7:00 pm Monday, April 24, 2017 at Leatherdale Equine Center.
Meeting was adjourned at 9:45 p.m.