

MINNESOTA HUNTER JUMPER ASSOCIATION

Board Meeting Minutes

February 4, 2013

Held at the Ostberg Architects, Saint Paul

In attendance:

Name	Present	Name	Present	Name	Present	Name	Present
Betsy Kieffer	X	Sharon Golden		Patti Nelson		John Puckett	X
Mary Armstrong	X	Tracy Grandstrand	X	Linda Ostberg	X	Brenda Roloff	X
Thea Bailey		Sara Hogan	X	Heather Parish		Nicole Salazar	X
		Elzabeth Lampert	X	Stewart Underhill		Ashley Woodhouse	X

Tracy Grandstrand called the meeting to order. Barb Ahrens was also present.

1. **Minutes:** Roloff moved and Lampert seconded approving the January Board meeting minutes. The motion carried.
2. **Treasurer's Report:** Ashley Woodhouse provided the treasurer's report. For the end of January, there was \$25,614.72 in the MHJA checking account, \$5219.35 in savings, \$8,134.59 in the MHJA Horse Show checking account, \$88.24 in savings, and \$21,070.53 in the Harvest Horse Show checking account and \$88.24 in savings for a total of \$60,215.67. Most of the revenue in January came from memberships (about 40% of expected membership revenue to date). Once again, Woodhouse reported that the bank erroneously assessed a \$6.00 service fee to two of the savings accounts, which she is working to rectify. A rough budget for 2014 has been prepared. She asked that committee heads submit a request for additional funds if they expect to exceed their budgets. The Board should vote on any deviation from the budget. She would also like to receive a separate budget from the Harvest Show. She will present the revised budget for a vote at the next Board meeting. Lampert moved and Salazar seconded approving the Treasurer's Report for January. The motion passed.
3. **Harvest Horse Show Update:** Grandstrand reported that Pat Boyle is very interested in managing the show, and would like to turn the Harvest Horse Show into an indoor destination. If we do sign a contract with Boyle, she suggests that we include an escape clause for both parties for the future in case the show is determined to be financially unfeasible. Grandstrand asked Ahrens, who served as assistant manager last year, for her ideas about how to cut costs. Ahrens feels that there is room to cut costs. Kieffer suggested that we try to attract more vendors. Grandstrand reported that we have about three days worth of ribbons left from last year. The question was raised whether there should be an assistant manager to Pat Boyle from the MHJA and whether this position should be volunteer or paid. Ahrens and Kieffer were both of the opinion that the position should be paid. Armstrong and Puckett expressed concern about setting a precedent by paying someone when so many others donate their time. There was general agreement that the position probably won't be necessary after this year. Lampert suggested that a representative from the MHJA board should sit on the Harvest Horse Show committee. Woodhouse offered to be responsible for accounting for the Harvest Show financials.

4. **Year-End Points:** Kieffer and Nelson will be responsible for tallying year-end points. Grandstrand reported that Lee Gremillion has offered to help, and she will contact him to confirm.
5. **Show Specifications:** Kieffer reported that the Zone Final class might no longer be considered a special classic. The former Modified Children's/Adult Amateur hunter class will now be open to all riders, and will be called Unrestricted Hunter 2'6" and 2'9".
6. **Newsletter:** Salazar suggested that the Newsletter and Website should be separate items in the budget. Parish's mother, Kris Pendergast, presently handles billing for the Newsletter once per year. Woodhouse offered to handle billing in the future. It costs approximately \$9600 to print four issues of the Newsletter per year. The estimated advertising revenue should be about \$4000. Salazar and Parish have compared our advertising rates to those charged by the CSDEA, and found that ours are much lower. They will propose new rates for next year. There is general agreement that the Harvest Show website is difficult to navigate. Sarah Donnell has proposed to redesign it for \$3500. Roloff reported that there would be a few new features in future newsletters. One will be called, "Where are they now?"
7. **MHJA Horse Show:** Grandstrand reported that she has hired judges, a steward, and crew for the May horse show. She still has to hire a course designer.
8. **Mason City Fall Horse Show:** In the event that the Urbans do not hold a horse show at Mason City in September, Lampert asked whether there would be any interest in having a B or C rated horse show (4 days) in Mason City or somewhere in Minnesota? We will wait to see what the Urbans decide to do.

Lampert moved and Roloff seconded adjourning the meeting. Motion carried: meeting was adjourned.