

Minnesota Hunter Jumper Association

Board Meeting Minutes

October 13, 2014

Held at Ostberg Architects

Name	Present	Name	Present	Name	Present	Name	Present
Tracy Grandstrand	X	Linda Ostberg	X	Lee Gremillion		Heather Parish	
Elizabeth Lampert	X	Mary Armstrong		Betsy Kieffer	X	Nicole Salazar	X
Tammy Johnson	X	Thea Bailey		Jane Martinson	X		
Ashley Woodhouse Slade		Sharon Golden		Patti Nelson	X		

Summary of Motions

Motion	Moved	Second	Approved	Not Approved	Comment
Meeting Minutes	Kieffer	Salazar	X		Approved as Amended
Treasurer's Report – May, June, July	Lampert	Ostberg	X		
Treasurer's Report – August, September	Kieffer	Lampert	X		
Approval of payment to Peter Holmes from MHJA Main Account for payment of his services (course designer) at the 2012 Harvest Horse Show	Lampert	Kieffer	X		
Election of Tracy Grandstrand, Elizabeth Lampert, Sue Novak, Nikki Salazar, and Lindsey Vail to the MHJA Board	Kieffer	Woodhouse -Slade	X		
Kristen Priebe was appointed to fill Norie Eagan Hennen's spot.	Woodhouse- Slade	Lampert	X		
Adjourn	Lampert	Kieffer	X		

Tracy Grandstrand called the meeting to order.

1. Meeting Minutes: Date for banquet should be updated from November 15, 2014 to November 22, 2014. Approved as amended.

2. Treasurer's Report:

May: \$2,017 was deposited into our main checking account, most of it coming from Membership dues of \$1,460. The total 2014 Membership earnings is \$7,345.

Other revenue included Newsletter advertisements from 2013 of \$145 and 2014 of \$125, \$120 in MHJA Show Affiliation and \$100 in Equipment Rental.

The largest expense was remitted to Franz Reprographics in the amount of \$897.71 for the Spring Newsletter. A \$3 bank fee was paid and \$13.53 was reimbursed to the Show Affiliation Committee.

The remainder of our accounts saw little to no financial activity in May. There were several bank fees, as well as a few cents earned in interest.

June: Deposits into the main checking account were 2014 Membership revenues of \$740 and 2013 Newsletter earnings of \$90. The only expense was a \$3 bank fee.

The remainder of our accounts saw little to no financial activity in June. There were several bank fees, as well as a few cents earned in interest.

July: The only deposit into the main checking account was \$360 in Membership dues. The total amount of 2014 Membership revenue is \$13,125 out of a forecasted \$13,000. This account earned \$0.23 in interest. There were no debits/withdrawals from the main business account this month. There was no income or deposits to the Harvest Show account. \$250 was withdrawn for our contract with the fair grounds, and an \$8 bank fee was incurred. A \$2500 donation from the University of MN was credited to the MHHS Sponsorship account, as well as \$0.06 in interest.

August: Revenues for August that were deposited into the main checking account (ending in 5917), were \$180 in Membership and \$150 in Newsletter income. Expenses included \$2,250 for a down payment to Earle Browne for the banquet, \$617.60 to Franz Reprographics for the 2014 Membership Directory and \$525 for the purchase of new timer equipment. The Harvest Show accounts also saw relatively little financial activity. Two checks were cashed by the Missouri and Illinois H/J Associations for recognition of the show.

September: Membership revenue continued to trickle in, along with an insurance refund (due to no MHJA Show). The Harvest Show accounting continues to be an issue, especially regarding the sponsorship account. The lack of communication between the treasurer (me), and the committee caused a duplicate check to be written, as well as multiple credit card purchases without the proper documentation.

3. **MHHS** – Peter Holmes, course designer from 2012, never cashed his check and is looking for reimbursement. He will be paid from the main MHJA account.
4. **Year End Awards** – Year end awards have been ordered. Betsy Kieffer pointed out an error in the Year End Awards program that was printed in the 2014 Directory. The Directory incorrectly indicates the specifications from 2013 - a person must show at three horse shows rather than showing in a particular division three times in order to receive points. Betsy Kieffer will work with Lee Gremillion to post something on the website about the error.
5. **Banquet** – To be held on November 22, 2014. Menu will include hors d'oeuvres. Menu includes salad, potatoes, seasonal vegetables, chicken, beef, vegetarian – ravioli. Linda Ostberg is working on the invitation. Elizabeth Lampert is working on the silent auction and will look into getting electronic bidding devices. Ticket prices will be the same as last year.
6. **Silent Auction:** Letter/post card for items to be donated to the silent auction is prepared and will go out soon. Elizabeth Lampert is working on a poster.
7. **Nominating Committee:** Tracy Grandstrand, Elizabeth Lampert, Sue Novak, Nikki Salazar and Lindsay Vail were elected to the board. Kristen Priebe will be appointed to fill Norie Eagan Hennen's 2014 position as a board member.
8. **Horse Show Affiliation** – Betsy Kieffer would like to send a letter requesting people to indicate if they will be applying for affiliation and their horse show dates. WHJA would like to approve MHJA horse shows for their circuit. This would require individual horse shows to apply for affiliation with the WHJA.
9. **Future Meetings:** November 10, 2014 at Ostberg Architects. Annual Open Meeting December 15, 2014 location to be determined.

The next board meeting will be at 7:00 pm Monday, November 10, 2014 at Ostberg Architects.

Meeting was adjourned.