***MHJA Junior Board – Application***

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Grade (2020-21): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years as MHJA Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Barn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Trainer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reference (writing letter of recommendation\*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Short Answer Questions: (Please limit to 100 words or less per question and use a separate sheet of paper to answer the questions if necessary. Please see next page for board & officer responsibilities.)**

**1) How have you previously participated in the MHJA?**

**2) Why do you want to join the MHJA Junior Board?**

**3) What type of skills or experience will you bring that will be beneficial to the Board? 4) Do you agree to be an active participant and meet the Board responsibilities?**

**5) Are you interested in being an officer? If so which position(s) are you interested in? (circle each)** President Vice-President Secretary/Communications Treasurer

\*\* Please submit this application along with a letter of recommendation to mhjajuniorsinfo@gmail.com by December 20. The recommendation should be from an adult who is not a relative. Thank you!\*\*

*MHJA Junior Board – Application*

**MHJA Junior Board Statement of Purpose:**

• To provide leadership & representation for the MHJA Juniors, allowing them to help set strategy, plan events, & foster an exciting juniors community within the MHJA

• To give the MHJA Board an improved opportunity to hear from the MHJA Juniors • To offer an opportunity for leadership among the MHJA Juniors

**MHJA Junior Board Responsibilities:**

• Participate on the MHJA Junior Board for two years (exception High School Seniors, who can finish when graduating)

• Meet quarterly via conference call to discuss upcoming events, issues, etc.

• Help identify, organize, and run MHJA Junior events, including volunteering at the events • Assist with major MHJA events, such as the MHJA Spring Show, MHJA Banquet, etc. • Act as a voice of the MHJA Juniors, soliciting feedback, ideas, concerns from other juniors • Lead MHJA Junior communication contributions (photos, education, contests, etc.), including the MHJA Juniors Instagram page, the MHJA Newsletter & website, etc.

• Represent the MHJA as youth ambassadors at various events throughout the year • Research & communicate potential scholarship opportunities for MHJA Junior members • Lead an Annual Meeting for the MHJA Juniors

• Hold at least one fundraiser per year to raise funds for MHJA Junior events, scholarships, or other philanthropic causes

**MHJA Junior Board Applicant Requirements:**

• Have been a member of the MHJA for at least 2 years (either Competing or Sustaining) • Be in 6th Grade or older the year they will start serving

• Commit to actively serving on the Board, attending meetings and meeting Board responsibilities

**MHJA Junior Board Officer Responsibilities:**

• President

o Sets goals / direction for the Junior Board to ensure they're achieving their mission - e.g. being charitable, providing educational opportunities, fostering community, etc. o Sets agenda / runs MHJA Junior Board meetings

o Primary spokesperson for MHJA Juniors at events and occasional MHJA Meetings o Contact point for MHJA Junior Advisors

• Vice - President

o Supports the President in all their functions

o Helps organize & lead the MHJA Junior events

• Secretary / Communications Director

o Takes & communicates notes from MHJA Junior & Junior Board meetings

o Sets the strategy / assignments for MHJA Juniors communications (e.g. website, newsletter) o Edits all MHJA Junior communications

• Treasurer

o Manages the MHJA Junior budget, tracking revenue / expenses from MHJA Junior events o Maintains all receipts & reimbursements for the MHJA Juniors

o Works closely with the MHJA Treasurer to manage the MHJA Junior finances, following their requested processes, etc.

**Thank you for your interest in serving on the MHJA Junior Board!**

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