



MHJA Junior Board – Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Grade (2019-20): \_\_\_\_\_

Years as MHJA Member: \_\_\_\_\_

Barn: \_\_\_\_\_

Trainer: \_\_\_\_\_

Reference (writing letter of recommendation\*): \_\_\_\_\_

**Short Answer Questions: (Please limit to 100 words or less per question and use a separate sheet of paper to answer the questions if necessary. Please see next page for board & officer responsibilities.)**

**1) How have you previously participated in the MHJA?**

**2) Why do you want to join the MHJA Junior Board?**

**3) What type of skills or experience will you bring that will be beneficial to the Board?**

**4) Do you agree to be an active participant and meet the Board responsibilities?**

**5) Are you interested in being an officer? If so which position(s) are you interested in? (circle each)**

President

Vice-President

Secretary/Communications

Treasurer

\*\* Please submit this application along with a letter of recommendation to [mhjajuniorsinfo@gmail.com](mailto:mhjajuniorsinfo@gmail.com) by November 22. The recommendation should be from an adult who is not a relative. Thank you!\*\*

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### **MHJA Junior Board Statement of Purpose:**

- To provide leadership & representation for the MHJA Juniors, allowing them to help set strategy, plan events, & foster an exciting juniors community within the MHJA
- To give the MHJA Board an improved opportunity to hear from the MHJA Juniors
- To offer an opportunity for leadership among the MHJA Juniors

### **MHJA Junior Board Responsibilities:**

- Participate on the MHJA Junior Board for two years (exception High School Seniors, who can finish when graduating)
- Meet quarterly via conference call to discuss upcoming events, issues, etc.
- Help identify, organize, and run MHJA Junior events, including volunteering at the events
- Assist with major MHJA events, such as the MHJA Spring Show, MHJA Banquet, etc.
- Act as a voice of the MHJA Juniors, soliciting feedback, ideas, concerns from other juniors
- Lead MHJA Junior communication contributions (photos, education, contests, etc.), including the MHJA Juniors Instagram page, the MHJA Newsletter & website, etc.
- Represent the MHJA as youth ambassadors at various events throughout the year
- Research & communicate potential scholarship opportunities for MHJA Junior members
- Lead an Annual Meeting for the MHJA Juniors
- Hold at least one fundraiser per year to raise funds for MHJA Junior events, scholarships, or other philanthropic causes

### **MHJA Junior Board Applicant Requirements:**

- Have been a member of the MHJA for at least 2 years (either Competing or Sustaining)
- Be in 6<sup>th</sup> Grade or older the year they will start serving
- Commit to actively serving on the Board, attending meetings and meeting Board responsibilities

### **MHJA Junior Board Officer Responsibilities:**

- President
  - Sets goals / direction for the Junior Board to ensure they're achieving their mission - e.g. being charitable, providing educational opportunities, fostering community, etc.
  - Sets agenda / runs MHJA Junior Board meetings
  - Primary spokesperson for MHJA Juniors at events and occasional MHJA Meetings
  - Contact point for MHJA Junior Advisors
- Vice - President
  - Supports the President in all their functions
  - Helps organize & lead the MHJA Junior events
- Secretary / Communications Director
  - Takes & communicates notes from MHJA Junior & Junior Board meetings
  - Sets the strategy / assignments for MHJA Juniors communications (e.g. website, newsletter)
  - Edits all MHJA Junior communications
- Treasurer
  - Manages the MHJA Junior budget, tracking revenue / expenses from MHJA Junior events
  - Maintains all receipts & reimbursements for the MHJA Juniors
  - Works closely with the MHJA Treasurer to manage the MHJA Junior finances, following their requested processes, etc.

**Thank you for your interest in serving on the MHJA Junior Board!**

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